

Re: FW: Purchase Requisition 40288 has been rej...

Subject: Re: FW: Purchase Requisition 40288 has been rejected
From: Lorena Parker <lparker@sanpedrobid.com>
Date: 08/10/2017 03:31 PM
To: "Fils, Heidi" <heidi.fils@nfp.com>

Heidi,

Ideally, I would like to move my insurance to a calendar year. Can we have a policy that would end on 12/31/18?

Thank you.

Lorena Parker
Executive Director
San Pedro Property Owners' Alliance
**San Pedro Historic Waterfront
Business Improvement District**
390 W. 7th Street | San Pedro, CA 90731
T [310.832.2183](tel:310.832.2183) | F [310.832.0685](tel:310.832.0685)
lparker@sanpedrobid.com
www.sanpedrobid.com

On Wed, Aug 9, 2017 at 4:38 PM, Fils, Heidi <heidi.fils@nfp.com> wrote:

Good Afternoon Lorena,

The current policy expires on 10/3/2017. I can see if the carrier can release the 17/18 quote early. If they do, we would need to collect the full premium early so we can issue a certificate.

Please check with your contact person at the Port of LA to see if they will accept the additional certificate covering the period of 10/3/17 - 10/3/18?

Please contact our office should you have any further questions.

Thank you,

Heidi Fils

Sr. Account Coordinator
Commercial Lines
2450 Tapo Street | Simi Valley, CA 93063
P: [805.537.0115](tel:805.537.0115) | F: [805.579.1916](tel:805.579.1916) | heidi.fils@nfp.com | www.nfp.com



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From: Dorsey, April
Sent: Wednesday, August 09, 2017 4:29 PM
To: Fils, Heidi
Subject: FW: FW: Purchase Requisition 40288 has been rejected

April Dorsey
Sr. Account Manager

Re: FW: Purchase Requisition 40288 has been rej...

Commercial Lines

2450 Tapo Street | Simi Valley, CA 93063

P: [805.537.0114](tel:805.537.0114) | F: [805.579.1916](tel:805.579.1916) | april.dorsey@nfp.com | www.nfp.com



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NOTE: Unless previously arranged or discussed, no coverage can be bound/cancelled/changed via email or voicemail request.

From: Lorena Parker [<mailto:lparker@sanpedrobid.com>]
Sent: Wednesday, August 09, 2017 3:43 PM
To: Dorsey, April
Subject: Fwd: FW: Purchase Requisition 40288 has been rejected

External Email

April,

Can you help with this request?

Lorena Parker

Executive Director

San Pedro Property Owners' Alliance

San Pedro Historic Waterfront

Business Improvement District

390 W. 7th Street | San Pedro, CA 90731

T [310.832.2183](tel:310.832.2183) | F [310.832.0685](tel:310.832.0685)

lparker@sanpedrobid.com

www.sanpedrobid.com

----- Forwarded message -----

From: **Bautista, Jessica** <JBautista@portla.org>
Date: Fri, Aug 4, 2017 at 10:30 AM
Subject: FW: Purchase Requisition 40288 has been rejected
To: Lorena Parker <lparker@sanpedrobid.com>
Cc: "Adams-Lopez, Theresa" <TAdams-Lopez@portla.org>, "Bezmalinovich, Augie" <ABezmalinovich@portla.org>

Hi Lorena,

Thank you for the previous email with the log of trolley hours. That should be helpful in approving the first invoice. We are now experiencing an issue with the second invoice. Risk Management has rejected it due to insurance not covering the entire dates of sponsorship. Please have your insurance agent extend the insurance through 11/8/17 (to match the attached invoice).

Thank you,

Jessica

Jessica Bautista

Management Analyst II

Community Relations

Port of Los Angeles | 425 S. Palos Verdes Street | San Pedro, CA 90731
[\(310\) 732-3680](tel:3107323680) | jbautista@portla.org

From: POLA Enterprise Resource Planning System
Sent: Wednesday, July 19, 2017 11:26 AM
To: Bautista, Jessica
Subject: FYI: Purchase Requisition 40288 has been rejected

From	Merkovsky, Kathryn	Description	SAN PEDRO PROPERTY OWNERS' ALLIANCE (PBID) AGE6899; Invoice 2017-04; 7/1/17-11/8/17
To	Bautista Torres, Jessica		Sponsorship of expanded trolley services
Sent	19-Jul-2017 11:24:20	Requisition Total	72,464.00 USD
ID	659085	Non-Recoverable Tax	0.00 USD
		Attachments	San Pedro Property Owners' Alliance PBID Invoice 2017-04.pdf

Requisition Lines

Line	Description	Supplier	Cost Center	Unit Quantity	Price (USD)	Amount (USD)
1	SAN PEDRO PROPERTY OWNERS' ALLIANCE (PBID) AGE6899; Invoice 2017-04; 7/1/17-11/8/17 Sponsorship of expanded trolley services	SAN PEDRO PROPERTY OWNERS'	0220			72,464.00

Approval Sequence



Num	Name	Action	Action Date	Note
1	Bautista Torres, Jessica M	Submitted	10-Jul-2017 15:26:22	
2	Bautista Torres, Jessica M	Reserved	10-Jul-2017 15:26:22	
3	Adams Lopez, Theresa Marie (POLA_REQ DIVISION HEAD APPROVER)	Approved	10-Jul-2017 16:41:38	
4	AcctgFundCk, Service (POLAPO_ACCCOUNTING_APPROVER)	Approved	11-Jul-2017 07:53:37	
5	Merkovsky, Kathryn A (POLAPO_RISK_MANAGER)	Delegated	11-Jul-2017 07:53:38	
6	Bersales, Jennifer Montalbo	Rejected	19-Jul-2017 11:24:19	Vendor only has insurance thru 10/3/17. Pls have the invoice revised so that only services thru 10/3/17 are included. Or, pls have the vendor submit insurance coverage covering dates thru 11/8/17 (to match the attached invoice). Thank you.

Related Applications

- [Resubmit Requisition](#)
- [View Requisition Details](#)
- [Open Document](#)

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